



*10th Annual*  
**VENDOR FAIR &  
AWARDS BANQUET**  
*November 16, 2009*

October 5, 2009

Dear Sponsoring Company:

On behalf of AFE Twin Cities Chapter 13, we would like to extend an invitation for you and your company to participate in our 10th Annual Vendor Fair & Awards Banquet to be held on November 16, 2009. This event has consistently been rated the best event of the year by both members and participating sponsors.

Jax Cafe' in Minneapolis will again be the venue for this event. The location, size, amenities, and exceptional food make this venue an ideal choice for our event.

There are three main components of the Annual Vendor Fair & Awards Banquet:

1. Tabletop exhibits by our sponsoring companies
2. Awards and recognition for members and sponsors
3. Installation of 2010 Executive Board of Directors

The tabletop exhibits offer a slightly more intimate opportunity to share capabilities and meet facility professionals from AFE Twin Cities Chapter 13. Members are required to visit each exhibit to be eligible for valuable prize drawings. The atmosphere is lively and fast paced.

Following the exhibits, dinner is served. This year Jax Cafe' is once again offering their famous Filet Mignon in addition to fresh, broiled Canadian Walleye Pike and Chicken Chardonnay. During dinner, we will be recognizing members and sponsors for their exceptional contributions during 2009. This ceremony has become an honored tradition and affords recipients to share their reflections.

Lastly, we conclude the evening with the official Installation of Officers. In accordance with our bylaws, the 2010 AFE Twin Cities Chapter 13 Board of Directors will be introduced and sworn in with a special award presented to the outgoing President.

Please take a minute to look over and complete the attached application and fax it to us right away. There is only enough space at Jax Cafe' for 29 exhibitors. We have filled out each of the past nine years.

Again, please accept this invitation to be part of this exciting event. We look forward to seeing you and your companies display of facility based products and services. Should you have any questions, please do not hesitate to contact us.

Best regards,

A handwritten signature in black ink that reads "Paul Solmon". The signature is written in a cursive style with a large, stylized 'P' and 'S'.

Paul Solmon, CPMM  
St. Thomas Academy  
Vendor Fair & Awards Banquet Committee Chair



## ***Exhibitor Application***

Company Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Preferred Email \_\_\_\_\_

Attendee 1 \_\_\_\_\_ Meal Choice # \_\_\_\_\_

Attendee 2 \_\_\_\_\_ Meal Choice # \_\_\_\_\_

Attendee 3 \_\_\_\_\_ Meal Choice # \_\_\_\_\_

Attendee 4 \_\_\_\_\_ Meal Choice # \_\_\_\_\_

**Cost:** \$350.00 (includes 2 meals, 6 foot table, and electrical hookup)      Extra Meals \$35 each      Total \_\_\_\_\_

**Raffle Item:** Donation of a raffle item/s is requested. Your company may raffle off the winner and present the raffle item. Drawings will be held throughout the evening.

**Meal Choices:**

1. Filet Mignon with Bordelaise Sauce, Garlic Mashed Potatoes, Fresh Vegetables, and Dessert
2. Broiled Walleye Pike with New Potatoes, Fresh Vegetables, and Dessert
3. Chicken Chardonnay with Pasta, Fresh Vegetables, and Dessert

**Location:** Jax Cafe, 2nd floor, 1928 University Ave NE, Minneapolis, MN 55418, Ph (612) 789-7297, [www.jaxcafe.com](http://www.jaxcafe.com)

**Setup Hours:** 2:30-4:00pm      **Exhibit Hours:** 4:00-6:45pm      **Dinner, Program, Awards:** 7:00-8:30pm

**Payment Info:** AFE accepts check or credit card. Please make checks payable to AFE Chapter 13. Credit card info is listed below. Please mail completed form and payment to AFE Chapter 13, 1960 Cliff Lake Rd, Suite 129-409, Eagan, MN 55122.



CC# \_\_\_\_\_ Exp Date \_\_\_\_\_ 3 or 4 digit code on back \_\_\_\_\_

Name on Credit Card \_\_\_\_\_

Billing Address of Credit Card \_\_\_\_\_

### ***Important Information***

There is only enough space for 29 Exhibitors at Jax Cafe. Please fax your completed application as soon as possible to Joe Ryan at (651) 905-9535. The first 29 applications will be accepted. Notification will be sent confirming your space along with a floor diagram. If you have any questions, please contact Joe Ryan at (651) 895-3502, [contact@afetwincities.org](mailto:contact@afetwincities.org) or Paul Solmon, CPMM at (651) 683-1540 or [paulsolmon@yahoo.com](mailto:paulsolmon@yahoo.com). Thank you