



12th Annual
**VENDOR FAIR &
AWARDS BANQUET**
November 14, 2011

October 27, 2011

Dear Sponsoring Company:

On behalf of AFE Twin Cities Chapter 13, we would like to extend an invitation for you and your company to participate in our 12th Annual Vendor Fair & Awards Banquet to be held on November 14, 2011. This event has consistently been rated the best event of the year by both members and participating sponsors.

Jax Cafe' in Minneapolis will again be the venue for this event. The location, size, amenities, and exceptional food make this venue an ideal choice for our event.

There are three main components of the Annual Vendor Fair & Awards Banquet:

1. Tabletop Exhibits by our Sponsoring Companies
2. Awards and Recognition for Members and Sponsors
3. Installation of 2012 Executive Board of Directors

The tabletop exhibits offer a slightly more intimate opportunity to share capabilities and meet facility professionals from AFE Twin Cities Chapter 13. Members are required to visit each exhibit to be eligible for valuable prize drawings. The atmosphere is lively and fast paced.

Following the exhibits, dinner will be served and Jax Cafe' is once again offering their famous Filet Mignon in addition to fresh, broiled Canadian Walleye Pike, and Butternut Squash Ravioli. During dinner, we will be recognizing members and sponsors for their exceptional contributions during 2011. This ceremony has become an honored tradition and affords recipients to be recognized with their peers and a chance to share their reflections of the facilities industry.

Lastly, we conclude the evening with the official Installation of Officers. In accordance with our bylaws, the 2012 AFE Twin Cities Chapter 13 Board of Directors will be introduced and sworn in with a special award presented to the outgoing President.

Please take a minute to look over and complete the attached application and fax it to us right away. There is only enough space at Jax Cafe' for 29 exhibitors. We have filled out each of the past eleven years.

Again, please accept this invitation to be part of this exciting event. We look forward to seeing you and your companies' display of facility based products and services. Should you have any questions, please do not hesitate to contact us.

Best regards,

A handwritten signature in blue ink that reads "Allen Meinke".

Al Meinke
Skyline Displays
Vendor Fair & Awards Banquet Committee Chair



Exhibitor Application

Company Name _____

Address _____ City _____ State _____ Zip _____

Phone _____ Fax _____ Preferred Email _____

Attendee 1 _____ Meal Choice # _____

Attendee 2 _____ Meal Choice # _____

Attendee 3 _____ Meal Choice # _____

Exhibitor Fee: \$350.00 (includes 2 meals, 6 foot table, and electrical hookup). Extra meals are \$50.00 each. \$ _____

Student Sponsorship: Would you like to sponsor a college student's meal at a cost of \$50.00? Student Meal \$ _____

Total \$ _____

Raffle Item: Donation of a raffle item/s is requested. Your company may raffle off the winner and present the raffle item. Drawings will be held throughout the evening.

- Meal Choices:**
1. Filet Mignon with Bordelaise Sauce, Garlic Mashed Potatoes, Fresh Vegetables, and Dessert
 2. Broiled Walleye Pike with New Potatoes, Fresh Vegetables, and Dessert
 3. Butternut Squash Ravioli with Sage Cream Sauce, Fresh Vegetables, and Desert

Location: Jax Cafe, 2nd floor, 1928 University Ave NE, Minneapolis, MN 55418, Ph (612) 789-7297, www.jaxcafe.com

Setup Hours: 2:30-4:00pm **Exhibit Hours:** 4:00-6:45pm **Dinner, Program, Awards:** 7:00-8:30pm

Payment Info: AFE accepts check or credit card. Please make checks payable to AFE Chapter 13. Credit card info is listed below. Please mail completed form and payment to AFE Chapter 13, 1960 Cliff Lake Rd, Suite 129-409, Eagan, MN 55122.



CC# _____ Exp Date _____ 3 or 4 digit security code _____

Name on Credit Card _____

Billing Address of Credit Card _____

Important Information

There is only enough space for 29 Exhibitors at Jax Cafe. Please fax your completed application as soon as possible to (651) 905-9535. The first 29 applications will be accepted. Notification will be sent confirming your space along with a floor diagram. If you have any questions, please contact Joe Ryan at (651) 895-3502, contact@afetwincities.org or Al Meinke at (651) 234-6902, almeinke@skyline.com. Thank you.